

Notes for Spark NH Professional Development and Workforce Initiatives Committee

October 18, 2011, 2:00-4:00 PM

In Attendance: Laura Milliken; Tracy Pond; Ellen Wheatley; Karyn Yeatman; Scot Foster; Lisa Ranfos; Katie Brissette; Patty Ewen; Sue Foley; Lisa Stockwell; Bagdat Coglar; Shelia Demers; Gale Hall; Katie Brissette; Kevin Lew-Hanson; Debbie Armfield; Maria Doyle; Elissa Margolin; Karen Gerdts; Deb Coe

Introductions and a question, “What drew you to sign up for this committee?”

Reviewed the charge of the committee and Work Plan:

Reviewed the Committee Guidelines

Reviewed the need to adhere to the council vision, mission and principles

Discussed following a consensus model

Discussed the need to record abbreviated minutes for each meeting. In the future, committee members will be taking turns recording.

Committee Guidelines and Leadership:

Each committee has a chair that is getting the committee of the ground. In January or February someone here will need to take leadership of this committee. Ellen will step down after making sure we are on track.

Presented the results of the committee member Survey:

Discussed responses to the survey results:

Discussed the need to know the current state of professional development. Task for next meeting – determine how we can gather the information needed regarding the information below.

1. Need information from child care programs- what are early childhood professionals doing ? What resources do they access? Monica and Scot
2. Who are the folks that are providing professional development to early childhood professionals? Lisa Ranfos and Karyn
3. What are the ways in which professionals can access professional development? What are the methods? (online, workshop, coursework) Lisa Stockwell and Scot
4. What is the continuum of quality? Sue and Tracy
5. What kind of coordination is already happening? Maria
6. What do early childhood professionals have (competencies) and what do they need? Bagdat and Deb Armfield
7. What does it look like when it's right? Lisa Ranfos and Karen

Who is Missing from the Table? The following representations were recommended and the following committee members agreed to invite someone to provide that representation.

Home Visitor (Shannon Wood)- Maria will talk with Shannon

Early Head Start- Bagdat will recruit

Child Care Licensing- Tracy will recruit

Early Childhood Organizations- Shelia will recruit PTAN

The committee chair will report to the Council every month and everyone is invited to Council meetings, which are the fourth Thursday of every month from 9:00 to 11:00 AM at 2 Delta Drive in Concord. The leader of this committee will provide reports to the Council each month.

The council is subject to the Right To Know Law. All meetings are open to the public and public records are kept. Meetings are not to be conducted by email.

Schedule for regular committee meetings will be developed. Please note your availability.